



Compeer Buffalo is Hiring! Youth Engagement Coordinator

Compeer promotes good mental health among adults, youth, older adults, and veterans through supportive friendships. This non-clinical layer of support provides our neighbors with the care and support they need to reach their mental wellness goals. **We believe that the healing power of friendship, of just one caring friend, is life changing for an individual striving for mental wellness.**

Compeer Buffalo operates five core programs, each focusing on friendship and supportive relationships to encourage mental wellness. These include 1:1 volunteer mentoring, group mentoring, social activities, school-based mentoring, and Mental Health First Aid training.

Compeer Buffalo is looking for an experienced **Youth Engagement Coordinator** to join our passionate team. People from diverse communities are encouraged to apply.

Position Summary:

The Youth Engagement Coordinator is responsible for assisting in the overall coordination and implementation of the youth program, (including 1:1 matches, school-based mentoring and social activities) to ensure adherence to Compeer's policies and procedures. The primary functions are to:

- Interview and screen prospective volunteers.
- Match volunteers with program participants and maintain contact with the match to ensure a successful relationship.
- Support student interns in the school-based program and the development of the program.
- Ensure quality programming and efficient documentation, data collection and progress monitoring.
- Build and maintain relationships with stakeholders – including mental health professionals, parents/guardians, volunteers, program participants and school professionals.

The Coordinator is supervised by the Director of Youth Services and collaborates with and supports other team members to achieve organizational goals.

Preferred Qualifications/Skills:

- Must embrace the Compeer mission.
- Knowledge of mental health and youth behavior, combined with a passion for advocacy and helping to decrease the stigma surrounding mental health issues.

- Comfortable matching volunteers and youth program participants in their homes across Erie County.
- Ability to maintain a flexible schedule, including evening hours, to accommodate the schedule of volunteers and families.
- Familiarity with working in a school setting.
- Be organized and exhibit excellent follow through on tasks and goals.
- Displays an outgoing positive attitude, team player and operates efficiently.
- 3+ years of experience in the human services field.
- Must possess a valid driver's license and provide a reliable means of transportation for the performance of work responsibilities.

Education: Minimum of Bachelor's Degree preferred

SALARY/BENEFITS:

Competitive/commensurate with experience and other qualifications. Salary range of \$38,000 to \$42,000 plus generous benefits.

Job Type: Full-time, Non-Exempt	Hours/Days: 35 hours a week, typical hours 9a-5p, some non-traditional hours
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APPLICATION:

E-mail resume and cover letter to ashleigh@compeerbuffalo.org

Deadline: August 7, 2020

OUR VALUES

Respect • Trust • Hope • Support • Empowerment